

Please send only the required documentation mentioned on the front of your letter

Please gather all your documents and remember to...

1. Confirm the information in any document you provide to us is accurate and matches the information on your application before sending it.
2. **Add your Application ID** [REDACTED] to each page you send.
3. Send **all** your documents together **at the same time** and include a copy of this letter.
4. Provide documents written in either English or Spanish only.

IF WE NEED:	PLEASE SEND:	DO NOT SEND:
Government-issued photo identification	A copy of ONE of these UNEXPIRED documents • Driver's License (front and back) • Non-driver state ID Card (front and back) • Passport • Passport Card (front and back) • Resident alien/permanent resident alien card	• Expired, partial or obscured documents • Military IDs • State medical cards, student cards
Social Security Number (SSN) OR Individual Taxpayer Identification Number (ITIN)	A copy of ONE of these documents that contains your 9-digit SSN: • Social Security card • Employer issued W-2 dated within the last 12 months • Tax return from the most recent tax year, including completed Paid Preparer section • Pay stub or earnings statement issued within the last three months	• Expired, partial or obscured documents • Envelopes • Self-completed applications • Self-prepared tax documents
	A copy of ONE of these documents that contains your 9-digit ITIN: • Letter from IRS assigning ITIN • Taxpayer ID card • Tax return from the most recent tax year, including completed Paid Preparer section • Pay stub or earnings statement issued within the last three months	• Expired, partial or obscured documents • Envelopes • Self-completed applications • Self-prepared tax documents